



American Legion POST 117 HOUSE COMMITTEE MEETING

Adopted: 14 March 2022

22 DECEMBER 2022

A Meeting was held on 22 December 2022 to conduct Regularly Scheduled Business

Attendees: David McLaughlin, Chairman George Clementson, Treasurer
Dean Noechel, Advisor Mark Schuler
Ron Fondark Dave Orth
Joe Hoover (remotely) Bill McCoy, Secretary

Dave McLaughlin called the meeting to order at 1800 hrs, and noted that enough members for a quorum were present.

The minutes from 24 November 2022 were read and accepted unanimously

The following members' misconduct were reviewed with pending action, as noted:

1. **REDACTED**: Intoxication & profanity. Motion for 2 weeks suspension by Bill McCoy; 2nd by George Clementson – unanimous. Letter pending by David McLaughlin, Chairman.
2. **REDACTED**: Verbal altercation; vulgar language. Motion for Letter of Reprimand by George Clementson; 2nd by Joe Hoover – unanimous. Letter pending by David McLaughlin, Chairman.
3. **REDACTED**: Verbal alteration; vulgar language. Motion for Letter of Reprimand and "Final Notice by Joe Hoover; 2nd by Bill McCoy. Letter pending by David McLaughlin, Chairman.
4. **REDACTED**: Failure to sign-in guest (**Redacted**); left without guest & guest subsequently disorderly. Motion for 90 day revocation of guest privileges, and 30 day suspension by Joe Hoover; 2nd by Ron Fondark. Letter pending by David McLaughlin, Chairman.
5. **REDACTED**: Issue discussed and noted; no action taken.

Dave McLaughlin announced that the canteen/bar will be closed at 1900 hrs, Christmas Eve, 24 Dec 2022, and closed on Christmas Day, 25 December 2022.

He also announced the new food service hours: Mon, Tue & Weds – 1500 to 2100 hrs; Thu & Fri – 1200 to 2200 hrs. This change was made after a review of sales during the earlier hours which were determined as highly unprofitable.

He also announced a proposed Valentine's Day dinner and DJ dance, tentatively on 18 February 2023; with steak, potatoes and salad. He will meet with the Auxiliary and SAL to firm-up the proposal.

Ideas also discussed: Dinner/dance event the second Saturday of each month; a spaghetti dinner each month; a monthly breakfast/brunch and an "All you can eat," pancake breakfast during hunting season. These will be discussed at the next, or future meetings.

The Committee again discussed changing our admittance system to a FOB type system. The first FOB will be free issued to all members in good standing that frequent the post. If more FOB's are needed per member, that member can purchase additional FOB's at a price of \$5.00 per FOB. The idea of a token \$1 Dollar fee if a member needs to be buzzed-in was again discussed. It was noted also that the

membership would have to approve the ideas. It will also need to be determined what discipline might be appropriate if a member allows his/her FOB to be used by someone else; especially a non-member.

A discussion on the visitor/guest policy, tentatively effective 1 January 2023 was tabled.

The Employee Manual update was discussed. It will forbid nepotism; implement training with emphasis on emergency situations and the AED which is automatic and requires no specific training. The emergency water shut-off was addressed as the valves are in the locked business office and not accessible when a person authorized access is not present. The Employee Manual will also remove any reference to the Executive Board since the Canteen/Bar is the exclusive purview of the House Committee.

Job Descriptions will be handled by Dave McLaughlin.

Discussed also was the idea of installing an LED sign to replace the current standard American Legion sign. Dean Noechel will check what sign company is approved or recommended by the American Legion.

Mark Schuler discussed the HVAC system in the bar and will get some cost estimates. The cooler evaporators are also pending cleaning. Mark also does snow removal.

The meeting was adjourned at 2000 hrs.

Respectfully submitted,

William R. McCoy, Jr.
Secretary