



Frederick. O Blankenship Post 117
413 South Main Street
Butler, PA 16001

HOUSE COMMITTEE MEETING

Adopted: 14 March 2022

27 July 2023

A Meeting was held on 27 July 2023 to conduct Regularly Scheduled Business

Committee as indicated:	Dean Noechel, Chairman -P Dave Orth, P Bob Fornadley -P Mark Schuler, P	Bill McCoy, Secretary, P John Dye, P Joe Hoover, E Gordon Kennedy
Guests:	Roleen Bookhamer (Finance officer) Amy Doty (Kitchen/Bar Manager)	David Gall Eugene Rock Linda Meinert

Dean Noechel called the meeting to order at 1900 hrs., and noted that enough members for a quorum were present.

The minutes from the 22 June 2023 meeting were distributed to committee members by e-mail and accepted in lieu of reading. They are also posted on the Post's website, www.butlerpost117.org on the House Committee page.

OLD BUSINESS:

- Roleen Bookhamer reported that all employees now have uniform shirts (red for Fridays). She also reported that the hood cleaning will be done on 22 August and noted that the business stated that the reason the hood may be shutting off is likely due to a bad capacitor. {Mark Schuler stated he can take care of that.}
- The employee meeting went well according to Roleen who stated that the chain-of-command (Amy Doty is their immediate supervisor, then Roleen and then the House Committee) was emphasized. To date, everything in the bar and kitchen are running well.
- Amy Doty reported that the new employee/cook is doing well. He's a Veteran and worked the Installation Dinner. There have been no complaints about anything. She also advised that the steam table needs replaced.

NEW BUSINESS:

- Dean Noechel advised that the kitchen will now open for lunch at 12:00 p.m. effective 1 August, and the Executive Board will be asked to approve opening at 11:00 a.m. Coupons for food discounts have been made and will be distributed during August and he will also email copies to members. Dean called for a motion to open for lunch: Bob Fornadley motioned; second by Bill McCoy. Motion carried.
- Amy Doty stated that the kitchen staff will soon be getting their uniforms.
- Bill McCoy reported there is nothing new on the Cochran parking lot efforts, but he will arrange a visit to Cochran with Attorney Mike Pater, asap.
- Dean Noechel reported that the furnace is now in and pending install. Some coordination will be necessary as the A/C will have to be shut-down during installation.
- Dean also reported that all the flags in front of the Post have been replaced and thanked Mark Schuler for handling.

- Bob Fornadley is still investigating an increase for our insurance coverage. He again noted that the coverage we have for Liquor Liability insurance is not sufficient. Bob stated that Mitchell Insurance might have an underwriter who may handle our needs. He also noted that part of the problem is that our Liquor License, as a club, allows us to be open until 3:00 a.m. and insurers take that into consideration. [The House Rules have been amended to emphasize that we are not open past midnight at the latest.] He also noted that, despite insurance normally only looking back three (3) years for claims, they all get a claims report that includes two claims Post 117 had well before the three-year look-back. In addition to the House Rules, the Judge Advocate will prepare an affidavit for the Post Commander and Post Adjutant to sign for any potential insurer about the Post hours.
- The Executive Board will be asked to approve new Canteen hours of Sunday thru Thursday, 11:00 a.m. to 11:00 p.m., and Friday & Saturday, 11:00 a.m. to 12:00 a.m. Kitchen hours of 11:00 a.m. to 8:00 p.m. on Sundays, Monday thru Wednesday, 11:00 a.m. to 9:00 p.m., Thursday & Friday, 11:00 a.m. to 10:00 p.m. and Saturday, 11:00 a.m. to 9:00 p.m.
Bob Fornadley motioned for the new hours; Dave Orth seconded. The motion was tabled pending Executive Board approval.
- Bob Fornadley advised that he had been approached by a member for a dart board. They reportedly have a league comprised of about 50/50 members/non-members of the Post. After discussion, he will advise the member to submit more details (dart board type & cost, and league info) as a proposal.
- Updated House Rules were reviewed and discussed (copy attached) with changes/additions highlighted. Bob Fornadley motioned to adopt the changes; Dave Orth seconded. Motion carried.

OPEN DISCUSSION

- John Dye suggested that, during meetings, members should not be permitted to drink. After discussion, it was decided that would be ineffective in attracting members to meetings and would discourage business. Issued died for lack of a motion.
- Roleen Bookhamer and Amy Doty stated that a commercial coffee maker is necessary for the kitchen. Roleen noted that the cost is less than the allowed expenditure, but she wanted the committee's input. Of three types, she was advised to get the one that she and Amy think would be best (approximately \$324 Dollars).
- Bob Fornadley suggested that a Keurig, single brew coffee maker be utilized instead of a coffee pot due to most of any pots going to waste.
- The committee reviewed the employee meeting issues and stressed that shut-of requirements of the LCB, again be strongly emphasized to bartenders. Both bartenders and the Post face serious liability issues if they do not shut-off intoxicated patrons, and bartenders can be held personally liable both civilly and criminally.
- Dean Noechel announced the next committee meeting will begin at 6:00 p.m., not 7:00 p.m.

EXECUTIVE SESSION: REDACTED

The meeting was adjourned at approximately 2023 hrs.

Respectfully submitted,

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William R. McCoy, Jr.
Secretary

